

FOOD

The justification for the agency's food requests should be presented in either column 19 of the HOB0 budget file or on a DBM-DA-2 form. Generally, the justification reflects the number of people served, multiplied by number of meals per day, times the number of days. In addition, the cost of the meals should be justified.

Please contact your assigned budget analyst to discuss the calculation of your agency's FY 2008 food request.